



Brookhurst Primary School  
Welcome to our World



# Head Teacher Welcome

Dear Parents,

I am pleased to extend a warm welcome to you and your family and I hope that your son/daughter will be joining us at Brookhurst School.

The atmosphere throughout the school is friendly and purposeful and I believe that your child will find good friends and be happy here.

Throughout the school the children are in the care of skilful, talented and experienced teachers who will endeavour to fully develop your child's potential abilities upon a sound foundation of basic knowledge, concepts and skills. S/he will be valued as an individual within the community of the school and we particularly appreciate the links that will be made with you, as parents and carers.

Brookhurst School will not only be your son's/daughter's school but I sincerely hope that it will also become your school. Our partnership is one of the most important ingredients in your child's education and s/he will benefit from your interest and support throughout the whole time s/he attends this school.

I am confident that Brookhurst School can give your son/daughter an education that meets his/her needs in the 21st Century and I hope that you will not hesitate to contact a member of staff or me if you have any concerns or questions

*Angela Stanton*

# What's Inside

## About Us.

Staff at our school  
School Governors  
Our Guiding Principles Tree  
Our Aims & Objectives  
School Assemblies  
Our School Prayer

## Getting Started.

Little Feet, Big Steps  
Settling In Programme  
Uniform  
Absence from School During Term Time  
Our School Day  
School Meals / Packed Lunches  
School Milk & Water  
Car Parking  
Late for the Bell  
Attendance  
Additional Funding Opportunities  
Brookhurst Out of School Club

## Our Children.

House Teams  
Celebrating their Success  
Student Council  
Sports Ambassadors  
Sport & Being Active  
Sports Day  
Emotional & Social Support  
Music  
School Clubs

## Parent Partnership.

Communication  
Home/School Diary  
Brookhurst School App  
Reporting to Parents  
Appointments Booking System  
School Occasions  
Parent View  
Parent Helpers – come and see us!  
Unlocking Parent Power  
Brookhurst School Association (BSA)  
Raising School Funds

## School Policies.

Safeguarding & Welfare  
Data Protection  
Behaviour Contract  
Parent Pay  
Photos, video's & Social Media  
Worries or Concerns  
Anti-Bullying  
Medicines, Injuries & Conditions

## Our Learning.

School Trips  
Topic Webs  
Reading  
Learning without Labels (SEND)  
Phonics & Writing  
Having fun in Foundation  
Mathletics  
Maths with Parents  
Homework  
No Wasted Weeks  
Moring 'Power-Up' Sessions

1

3

7

9

11

13



TIP: Wherever you see a checklist symbol, it means there is something you will need to do.



# About Us.

**All that we do at Brookhurst is built on the foundations of our guiding principles of Respect, Belief, Opportunity and Ambition. We are incredibly proud of our school, those that work for it, with it and all that we stand for.**

## **Staff at our School**

We have a large number of talented teachers and support staff at our school. There are a number of key staff you may come into contact with apart from your child's class teacher and teaching assistants. Photos of all the staff are available on the school website and in the school corridor. You can email your teacher or any member of staff directly at any time. All their emails are on our website.

We do ask parents to be polite and respectful in all their dealings with our staff. All parents and children sign up to a Home/School agreement and we would ask you to be mindful of this at all times.

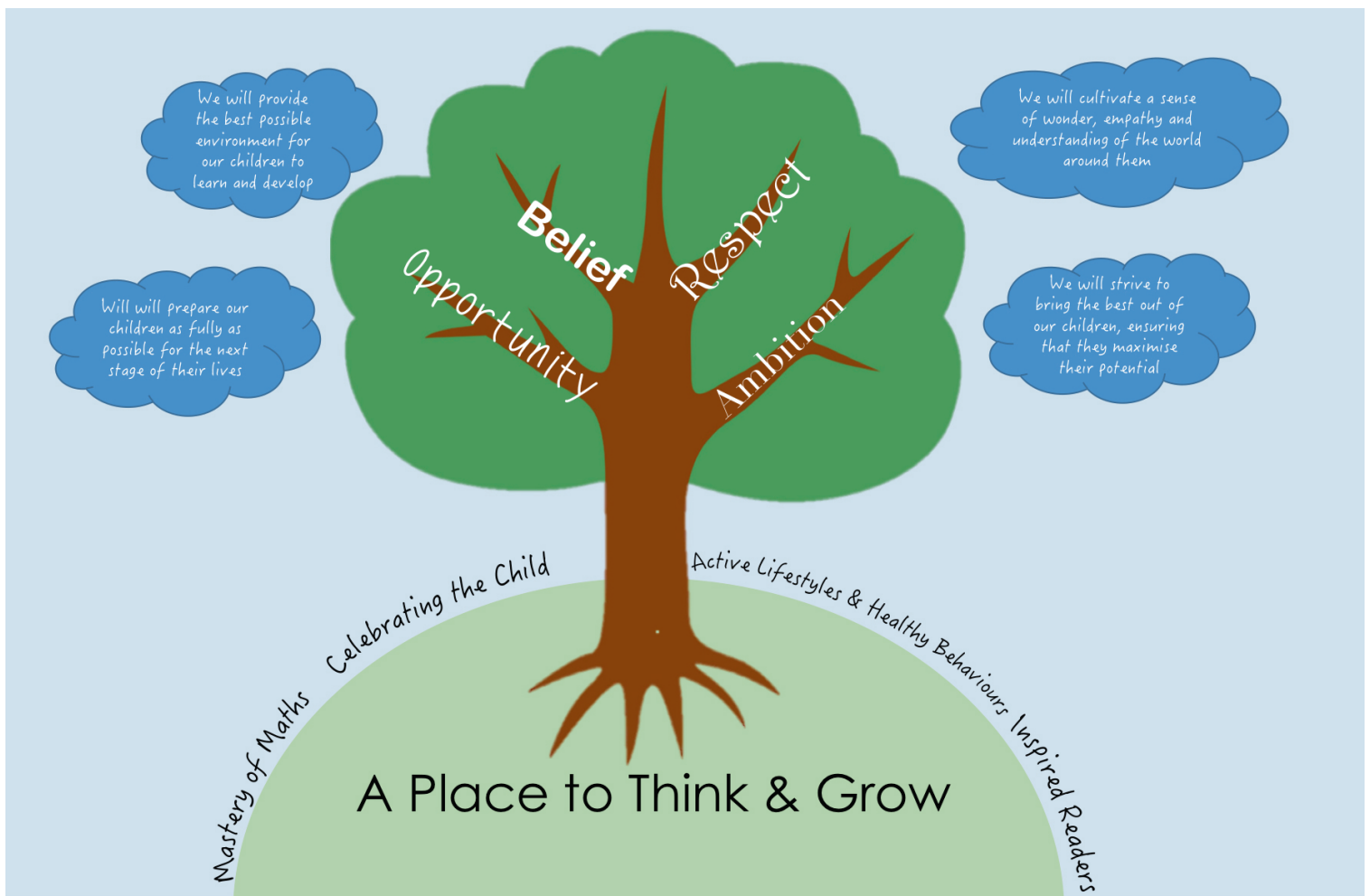
Please contact the school office if you wish to arrange a more formal meeting with any member of staff or our senior leadership team.

## **School Governors**

The governors are a body of volunteers set up to help the school provide the best possible education for its pupils and thereby raise standards. They have a legal responsibility to conduct the school with a view to promoting high standards of educational achievement.

Together with the Headteacher, the governors set the future direction for the school and decide how the school's budget should be spent.

As a Governing Body, they make decisions collectively on matters such as performance targets, school policies and the school's improvement plan. The Governors provide the Head teacher with support and advice, drawing on their own knowledge and experience. We are fortunate to have a number of Parent Governors at Brookhurst who form part of the team. Photo's of all our Governors are in the corridor, and they wear black lanyards when visiting the school in a Governor capacity. Should you wish to speak to the Chair of Governors please refer to our website for up to date contact details or ask the school office.



## Our Aims & Objectives

At Brookhurst we aim to provide a caring, supportive and stimulating environment with high quality teaching, through which we endeavour to foster:

- ✓ A high level of literacy and mathematics
- ✓ An enquiring mind which wants to learn more each day
- ✓ Independent children who are confident, flexible and able to co-operate with others
- ✓ Imagination and creative expression through a wide range of experiences e.g. dance, music, arts
- ✓ Children who are tolerant of and respect other's values and beliefs to enable them to be effective citizens of our multi-cultural society
- ✓ Pride in their own achievement and a desire to succeed
- ✓ Effective links between home and school to promote aspiration, high expectations and foster achievement for all
- ✓ Equality of opportunity

## School Assemblies

We take pride in creating a nurturing environment and a whole school community. Our school assemblies offer a wonderful opportunity for all of our children to come together and participate in joint experiences.

Monday (every week) – Whole School Assembly  
 Key Stage Assembly – once a week  
 Friday (once a month) - Whole School Assembly

## Our School Prayer

**This is our school,  
 Let peace dwell here,  
 Let the room be full of  
 contentment,  
 Let love abide here,  
 Love of one another, Love of God  
 and Love of life itself.  
 Let us remember so many hands  
 build a house, so many hearts  
 build a school**

**Ofsted Inspection 2019**

2

"Pupils have a rounded education experience. Consequently, the schools motto 'A place to think and grow' is successfully delivered"



# Getting Started.

**We know the thought of that 'first day' can be a hugely exciting time but also a daunting milestone. We will do all we can to make this transition as enjoyable and memorable for the whole family. Camera's and smiles at the ready!**



## Little Feet, Big Steps

The journey will always start with a 'hello' and we want to take the opportunity to get to know your family and your child as much as we can before their big day.

We follow our own 'settling in' programme:

Taster Sessions  
Meet & Mingle  
Home Visit  
First Day of School  
Full Time in School

You will be given the dates for all your settling-in sessions during the Information Evening.

**Remember to book early to get your time slot.**

### 1. Taster Session

During the summer term prior to joining, children will be invited to a one hour taster session on their own. We play games, do drawings and it gives them a lovely opportunity to see their new classroom and begin to make new friends. We try and accommodate child care logistics as much as possible. Session times will run from 9.00 – 1.30

### 2. Meet & Mingle

We invite all new families to an informal meet and mingle in the classroom so that both children and grown-ups get to meet all members of staff and one another. The BSA will often be on hand selling uniform, book bags etc..

### 3. Home Visit

These are super informal (no need to tidy up) and are an ideal opportunity for your child to have some fun with their class teacher in their own surroundings before school starts. The team will end the visit by taking a photo of your child which then goes on their peg ready for their first day.

### 4. First Day of School

We do a phased transition for the first week to help develop pupil confidence. Your child will either attend (dependent on what you have booked)

Morning Session : 9:15am – 11:45am

Afternoon Session: 12:45pm - 15:15pm

We know that this can be tricky for working parents and carers in terms of dropping off/picking up so please let us know if there is going to be difficulty.

### 5. Full Time in School

We usually find that after five half days, children are keen to do a full day with us, however if parents do prefer a longer transition process, please do come and talk to us. We will be happy to be guided by you.



## Our School Uniform

### Uniform

We are proud to wear our uniform at Brookhurst and aim to make it affordable and durable!

Each child should have at least a cardigan or jumper with the **Brookhurst logo**. There are 3 places where these can be purchased:

1. Online from My Clothing,
2. Online account with Trutex and,
3. BSA second-hand uniform sales.



All other items can be purchased from any supplier of school uniform.

You can purchase a uniform direct from Trutex at [www.trutexdirect.com](http://www.trutexdirect.com).

You will need to setup an account before making a purchase. When creating an account, please enter the school's LEA code (LEA00307PD) when prompted to view our school's uniform page.

### Second hand uniform

Our Brookhurst School Association (BSA) collect logo items of Brookhurst uniform that are used, but in a good condition. They sell these at regular sales throughout the year for just £1 per item with all the proceeds going back into the BSA for the school.

### PE Kit

#### Indoor kit:

White T-shirt, black shorts and plimsolls/pumps.

#### Outdoor kit:

White T-shirt, black jogging bottoms, jumper and trainers

We also have PE Bags that are available to purchase from the school office.

### Outdoor Wear

#### Winter:

Please ensure your child comes to school with warm waterproof outdoor clothing in the winter as they will still go outside for playtime and other activities. Shoes should be black and standard school shoes. Children in Foundation will also need wellington boots.

#### Summer:

Please ensure your child has a sun hat and apply sun cream before they come to school. Older children may apply their own cream which should be kept in their bags and not shared. No open toed sandals please as they are unsuitable for "school life".

### Book Bag

We also like the children to have a school book bag. Book bags should be brought to school **every day**.

Remember to label **EVERYTHING** with your child's name on it

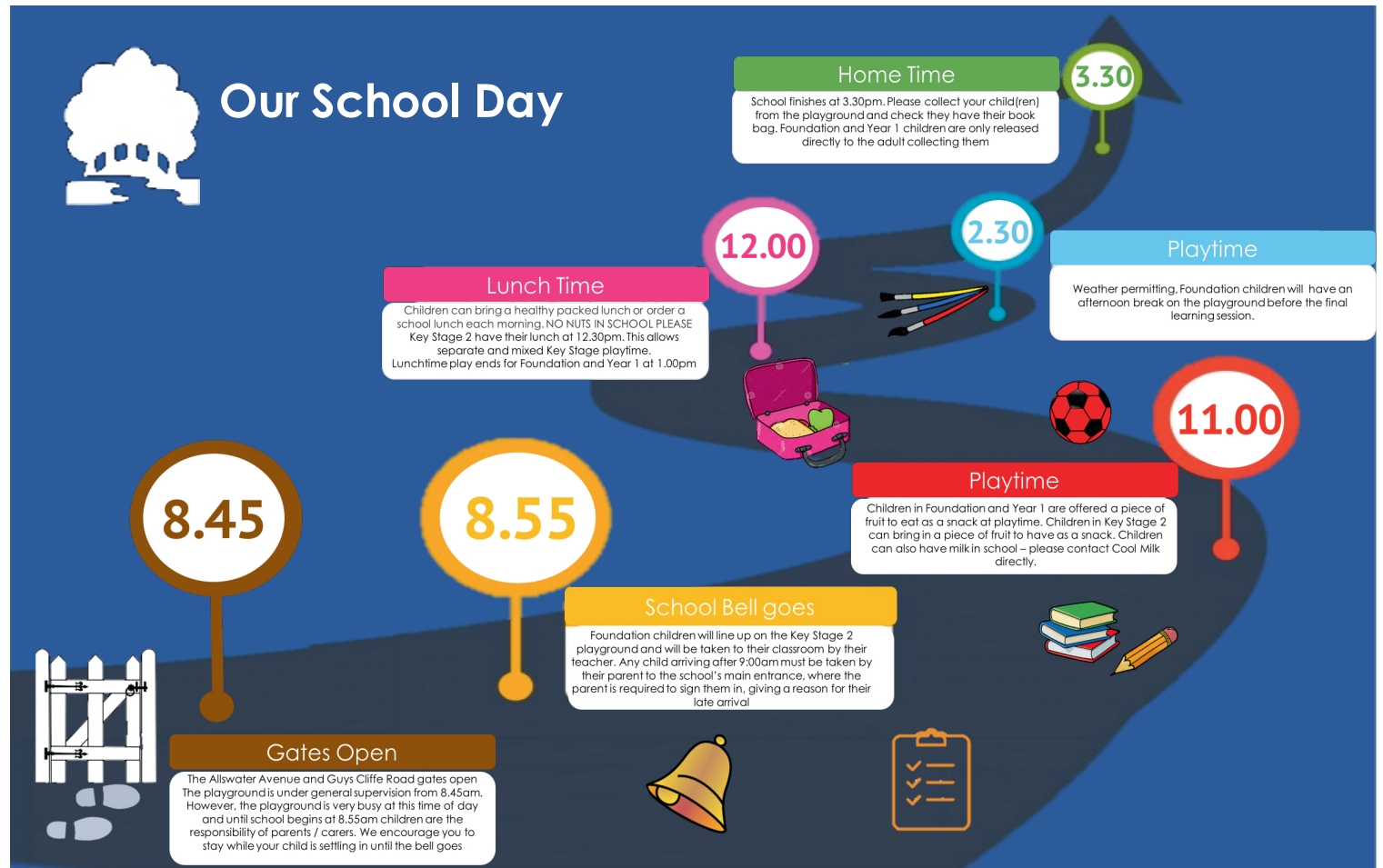
### Absence from school during Term time

Government legislation dictates that parents should not take their children on holiday outside an official school holiday period even in the younger years as the children miss important aspects of the school curriculum. On the rare occasion where it may be necessary for children or families to be away for "exceptional circumstances" it will be necessary to request permission from the Headteacher by submitting a "Leave of Absence" request form which is available from our school website and from the school office.





# Our School Day



## School Meals/Packed Lunch

All children in Reception, Year 1 and 2 will be eligible for a free school meal. The lunches will include a daily choice of a main meal or vegetarian option. The children choose whether they are having a 'red' or 'green' option during morning registration. For those who are having packed lunch, we are committed to teaching our children healthy eating habits and so encourage packed lunches to include healthy items. No nuts please.

## School Milk/Water

All children are entitled to a portion of semi-skimmed milk free of charge until their 5th birthday, after which they can continue to receive it at a subsidised cost of approximately £15 per term. Our provider is **Cool Milk** and all administration, registration and payments are made directly to them.

Please visit their website for more information  
[www.coolmilk.com](http://www.coolmilk.com)

We also like children to have constant access to clean, fresh water so please send in a named, filled water bottle daily. Foundation also have their own water cooler and we ask for a contribution of £2 per term via PayPal.



## Car Parking

Please do not park in the staff car park. There is limited space to park in front of the school. It may be necessary to park further along the road or in adjacent roads. Please be considerate when parking, making sure that residents' driveways are not blocked. The safety of our children comes first.

## Late for the Bell

If you are late for morning register then you must bring your child to the school office and sign them in here. You will be asked what lunch they would like so that we can inform the kitchen. A member of staff will then take your child to their classroom.

At the end of the day the children are dismissed by their class teacher and any children who have not been collected are taken to wait outside the school office. If we have been informed a parent is slightly delayed then your child will wait by the office until you arrive. If this will be later than 3.45pm then your child will be taken to the schools Out of School club.

If we have not been notified we start to contact the parents and named carers to find out what arrangements can be made. This is obviously time-consuming and it is appreciated if parents can notify us of lateness for any particular reason. We are obliged to keep a record of children collected late.





## Attendance

Parents have a legal obligation to ensure that their child receives their entitlement to their education, ensuring their child comes to school every day. We understand that if your child is unwell they will not be able to attend school.

Please text the absence Line detailing  
**NAME – CLASS – REASON FOR ABSENCE**

**School Absence Line:  
07860 030361**

If your child is vomiting or has diarrhoea, they must be kept at home until they have been symptom free for **48 hours**.

## Additional Funding Opportunities

With continuous budget constraints, we are always keen to receive additional money for our pupils and school. Some of our pupils will be entitled to the additional funding that schools can receive called Pupil Premium (it can also be referred to as Free School Meals). It is such a huge chance for us to generate additional funding for your child and can be anywhere between **£300 - £2300** per year for each eligible pupil!!!

If you are approved to receive the Pupil Premium, this additional funding means that we can pay for your child's school trips, wrap around care and other events. It may also be used for additional learning resources or support that benefits all our children. With funding difficulties this really is an important step to support us if you are eligible.

This entitlement is only available to children from armed forces families, looked after children, families on job seekers/income support, adopted children or children who have been or are fostered at any point from birth onwards, families receiving support under Part 6 of the Immigration & Asylum Act, or child tax credit. If you feel your circumstances may fall into one of the above categories, then we would love to hear from you!

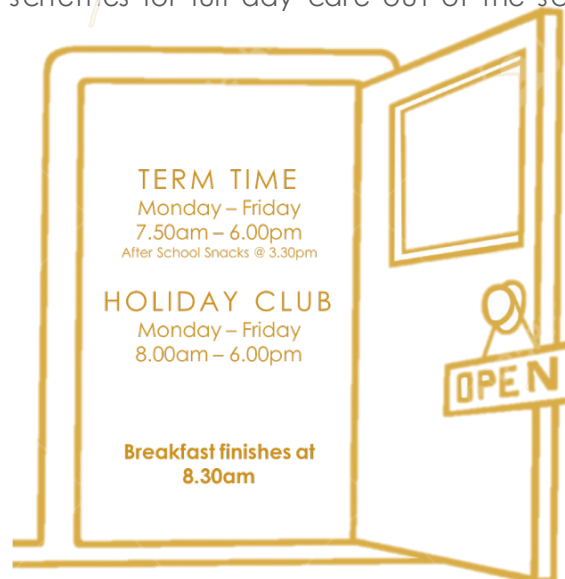
To see whether you are eligible and apply for the funding go to

[www.warwickshire.gov.uk/freeschoolmeals](http://www.warwickshire.gov.uk/freeschoolmeals)

or call 01926 359189 or come and speak to the Headteacher in confidence. Its super quick and you will receive an instant decision. **It really could make a massive difference to your child and their school.**

## Brookhurst Out of School Club

If you need to drop your children off at school before school starts, or you need childcare cover after school then Brookhurst has an excellent Out of School club that the children really enjoy. We also run holiday schemes for full day care out of the school term.



### Registration

Registration for the new academic year begins in June. This is to allow a fair chance for current and new parents to be able to register their child for club.

You need to re-register your child at the beginning of each year to guarantee their place. Forms are accepted and places allocated on a first-come first-served basis (however over the last few years, everyone who has applied for a place has got what they need).

### Charges/Notices

Annual prices will be published in the registration form. Club need at least 24 hours notice If your child will not be attending a session at club. Unless they are ill, if you have not let us know you will be charged £2.15 for a morning session and £4.30 for the afternoon.

If you no longer need a space at all then please can you let us know as soon as possible so that we can offer the space to someone else who may require it.





# Our Children.

**Each child at Brookhurst is unique and we want to create an environment where they can blossom. We offer a variety of opportunities for our children to showcase their talents and nurture their emotional and physical development. The Arts play a fundamental role in the education of the 'whole child', and we are committed to promoting healthy choices and active lifestyles through a wide range of sports and physical activities throughout the school day. Your child is going to have so much fun exploring these new experiences.**

## **House Teams**

Every child at Brookhurst is allocated a House team to encourage a sense of community and team spirit between our children.

The House names and colours are:

**Jephson (yellow)**  
**Victoria (blue)**  
**Satchwell (green)**  
**Lockhart (red)**

Siblings will be in the same house. Points towards each house will be given for behaviour, good work etc. House colours are worn by children on sports day.

## **Celebrating their Success**

We use a number of other ways to recognise their individual achievements. These can include stickers and Star of the Week (particularly in Foundation), house point certificates, and children will also be invited to see the subject leader, deputy head or head teacher to showcase their great work. On occasion we may hold merit assemblies where we celebrate a range of achievements e.g. being a good friend, working hard in writing, super art work. If your child is being awarded a certificate at one of these assemblies you will receive a special invite and all family members are welcome to join us. We also encourage our children to bring in achievements that have been noted outside of school. This helps children to understand that we applaud the effort and perseverance shown when working towards a goal.

## **Student Council**

Giving our children a voice is hugely important and they often have all the best ideas. The Student Council is made of selected children across the school and they meet once a term to talk about ways in which we can improve our school.

## **Sports Ambassadors**

The Sports Ambassadors programme is aimed at a group of our Year 5 children. It builds leadership skills and gives our children the opportunity to be the pupil voice for our school sport. They help us promote the importance of being active and that there are many different roles to play in sport, not just being the best.

## Sport & Being Active

There are lots of opportunities for sport, run both by the teaching staff and by outside groups. Our aim is to provide sporting opportunities for all children and to show them that sport can be fun.

We have strong links with Hunningham & Leamington Cricket Club, Chance to Shine National Cricket Charity and Leamington Lawn Tennis and Squash Club. These links are really important to us as they offer free coaching sessions, we can use their facilities and some run after school clubs. There is also Dare2Dance Club, along with Go For Goals.

Brookhurst has a tradition of participating in a wide variety of competitions across the County and Inter-School events – anywhere up to 35 events! We are continuously impressed with the attitude and behaviour of our pupils when we participate in these events, and how they represent our school with pride.

### Marathon Kids

The Marathon Kids programme gives primary school children the opportunity to run or walk the distance of up to four marathons throughout the school year. Children, including those in reception and Year 1, are encouraged to do a few laps of the school field at lunchtimes. You can download the app to track how your child is doing!! (app details will be provided once the marathon is launched)



### Swimming

All children in Year 3 will have swimming lessons once a week to achieve the national Curriculum standard of 25 metres.

We were thrilled to be awarded the School Games Gold award 2 years on the run. It aims to recognise exemplary sports and physical activity provision within schools.



## Sports Day

All our children will take part in a competitive sports day during the summer term. Younger children get to participate in our 'Retro Races' – egg & spoon, sack races and obstacles. We even have a Mum & Dads race just for our Foundation parents! Children across the school compete in their house colours and gain points throughout the afternoon. Announcing the winner always brings out healthy inter-house competitiveness. It is a wonderful day where our children show great sportsmanship and encouragement for their fellow team mates. All the family is invited to come and enjoy the day with picnics, suncream and plenty of cheering from the sidelines.

## Emotional & Social Support

We recognise that some children may have extra emotional and social needs that will need to be supported, developed and nurtured. These needs can manifest themselves in a number of ways, including enhanced behavioural difficulties, heightened anxiety levels and children who may have difficulties in communicating with their peer group and other adults. For children with social and emotional needs we run interventions such as friendship groups and the 'Me' club and our very popular LEGO Blanket, as well as access to our in-house counsellor and therapeutic play specialist. We will also support children on a 1:1 basis including developing emotional literacy, self-esteem and confidence, stranger awareness, conflict resolution, bereavement and bullying. We aim to empower children and build their skill base to enable them to solve problems with confidence.

## Music

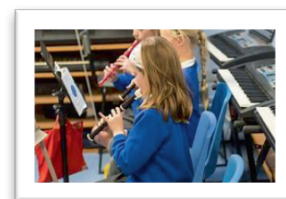
Every class, including Foundation has one hour of curriculum music per week with a specialist class music teacher from Warwickshire Music Service. Pupils are encouraged to compose, improvise and perform with some use of graphic and standard notation. We love music at Brookhurst, and there are plenty of opportunities to get involved.

### Instrumental Lessons

Brookhurst Choir

Brookhurst Breakfast Band

Brookhurst Samba Band



### Singtastic

Singing together is a key part of curriculum music at Brookhurst and Singtastic is a whole school singing initiative which involves teachers and pupils singing together once a week.

## School Clubs

Clubs are held mainly after school. Generally we tend to begin clubs for Foundation children from the spring term to give them time to settle in.

Children will have opportunities to join a wide range of clubs such as sports, dance, cookery, and choir. We really encourage children to join our clubs as we believe it really adds to the enjoyment of school life.

Check the Clubs and Activities schedule on our website for more details





# Parent Partnership.

Research has shown that when a child is supported at home their learning outcomes can increase by 18%. We are passionate about building relationships with you. You are becoming part of our community and we want you and your family to feel welcome and included in your child's primary school years. Our door is always open.

## Communication

We know how important it is to effectively and regularly communicate what is going on at school. We have a number of ways in which we currently do this. Our mainstream channels are:

Weekly Newsletter  
Email Notices  
Parent Forums

We also have a **Home/School Diary** which is particularly used for Foundation and Year 1 children.

Plus we now have **MySchoolApp** which offers real-time information on key dates, year group specific news and general news on what's going on in school.

### Weekly Newsletter

This comes out on a Friday and contains useful information about what's happened that week and what's lying ahead for next week.

### Email

This is the most popular form of communication – please ensure that your email address is accurate on your details form, otherwise you may not receive all the relevant notices and information.

### Parents Forum

Parents Forums are held termly and they are open to all parents / carers. It is a very valuable way for us to update you on wider activities in school, and for you to ask questions and offer feedback.

## Home/School Diary

During their first week your child will be given a Home/School Diary. This will be the main daily communication tool between yourself and your child's teacher. You'll be updated on when they have read and any requests or incidents will be written here. It will also be where you can write any messages or information that you want your child's teacher to know.



## Brookhurst School App



Our new MySchoolApp offers a one stop shop for news, key dates, photo's and messages that are specific to the year group your child is in. You can also use it to notify the school of absence and it has a fantastic translation function.

To download go to Apple App Store or Play Store depending on your device. You will be sent an invite to log-in from the school. Once done, set your preferences – year group, language etc and you're good to go. Any problems after that then visit [www.myschoolapp.co.uk](http://www.myschoolapp.co.uk)

## Reporting to Parents

At the beginning of each year, there is an informal afternoon to meet your child's class teacher, who will outline their expectations and curriculum focus for that year. Formal parents evenings take place in the autumn and spring term where children's next steps in learning are shared. These will be arranged via the Parents Evening System

At the end of the academic year, each child will receive a written report. Multiple copies and parent evening sessions are available to accommodate all family circumstances.

Parents are welcome to view children's work books anytime throughout the year. Each book has curriculum targets so that parents are able to view what children have achieved and what their next steps will be.



## Appointments Booking System

We operate a booking system for making appointments for some events, including Parents Evening and tickets for school plays, Christmas nativity etc.

Once the booking system is open please visit <https://brookhurst.parentseveningsystem.co.uk>

You will need to login with exactly the same information and details that you have used on the admission form.

## School Occasions

We love celebrating special occasions, especially with loved ones so whether it be a grandparents lunch, fathers day breakfast or the summer fair, we welcome all the family with open arms!



## Parent View

Parent View is the official Ofsted survey where parents can share their views on the school. Visit [www.parentview.ofsted.gov.uk](http://www.parentview.ofsted.gov.uk)

## Parent Helpers – come and see us!

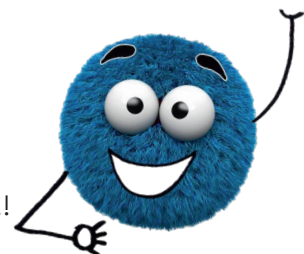
The school actively encourages parents, carers, grandparents and loved ones to come into the school to help out with such things as listening to reading, helping in the library, school trips etc. We also welcome parents wanting to share outside skills with pupils e.g. cooking, cultural talks, languages or professional skills. If you wish to help out at the school please do come and talk to us and we will arrange a DBS check.

## Unlocking Parent Power

We know the ways of teaching have changed since you were at school, but we want you to be able to take an active role in your child's learning at home. We therefore invite all our parents to attend various workshops where the teachers will talk through their methods and ways in which you can support your child. Workshop topics include:

- Phonics
- Safeguarding
- Reading
- Maths (year group specific)
- E-Safety

There wont be a test at the end!!



## Brookhurst School Association

Brookhurst School Association (affectionately referred to as the BSA) is our very active parent-teacher association – of which every parent is automatically a member – organises many events throughout the school year.

The BSA successfully raises thousands of pounds each year, all of which goes to enhance and improve the educational environment for the children and school life in general. To get involved please visit the BSA's page on the school website

## Raising School Funds

It's well known that funding continues to decrease and so we are increasingly reliant on generating other forms of income. BooST and EasyFundraising are very simple and easy ways to donate money to Brookhurst.

**BOoST** – a scheme where you provide a regular contribution. Either monthly or annually

**EasyFundraising** – Online retailers (all the big ones are there) contribute a free donation based on your purchase. Some donate up to 5% of your total spend.





# School Policies.

**Whilst at school, our single most important role and duty is to keep your child safe and to provide an environment that protects their welfare. We hope all of our parents respect our policies and their importance for the smooth running of our School and all those within it. All our school policies can be found on the school website.**

## **Safeguarding & welfare**

Under the Education Act 2002 Section 175, all schools must make arrangements to safeguard and positively promote the welfare of their children. The law also requires all school staff to pass on any information which may give rise to a concern or worry about a child's welfare, including risk from neglect, physical, emotional or sexual abuse. Staff at Brookhurst will seek to discuss any concerns with the parent/carer first to make a referral to Children's Social Care if that is considered necessary. The school will ask advice from Children's Social Care when they have reasonable cause to suspect a child may be suffering or likely to suffer significant harm. We hope that parents/carers will appreciate that the school's Designated Safeguarding Lead carry out their responsibilities in accordance with the law and we always act in the best interests of all children

## **Data Protection**

As part of our school obligations, we collect and use personal information about staff, pupils, parents and other individuals who come into contact with the school. This information is gathered in order to enable it to provide education and other associated functions. We have robust processes in place to ensure that all personal data is collected, stored and processed in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA 2018)

## **Keeping our children safe @ school:**

- ✓ Always Sign in at Reception
- ✓ School Gates Closed and Locked
- ✓ All Visitors wear Visitor Badge's
- ✓ All parent helpers are DBS checked
- ✓ If someone else is picking up your child from school please let the class teacher or office know who it will be. Our team will not allow a child to leave the school with an unknown adult

**Child safety is everyone's responsibility**

## Behaviour Contract

Good behaviour is always given a positive response in school and most of the time the children's behaviour is very good. Normally bad behaviour choices are minor and can be dealt with in school quickly and effectively. In some cases, if bad behaviour choices are persistent and causing disruption in class, it may be necessary to inform the parent and possibly ask them to help reinforce good behaviour. Very occasionally a serious misdemeanour may warrant one or more child's parents coming into school to discuss a problem. Please refer to the Behaviour Policy on the school website



## Parent Pay



Brookhurst tries to operate a no-cash-on-school-premises policy. ParentPay offers a convenient way for Parents & Carers to make and keep track of school payments safely. Payments can be made for dinner money, school trips, Out of school services (like [Out of School Club](#)), [swimming lessons and the system is used to grant permission for children to attend certain events](#)

## How to get a ParentPay account

When your child starts at Brookhurst you will receive a letter which with your username and password details to enable you to log on to ParentPay.

### Reminders

All payments should be made in advance, however if reminders are sent they will be done so if parent owe more than £10 for School Lunches or £40 for the Out of School Club.

If you are having difficulty logging into your Parent Pay Account, please go onto our website for further support.

## Photo's, videos and social media

During your child's time at Brookhurst Primary School, we may wish to take photographs or video films of activities that involve your child. These images may be used by us for displays, newsletters, or on our website. Before taking any photographs of your child, we will request your permission. You may choose to withdraw your consent at any time.

We also know how important it is to capture those special moments at school for the family album, and parents will usually be allowed to take photographs and video films of children at school events. If you wish to attend School events and take pictures of your and other people's children, please take appropriate images, be sensitive to other people, and try not to interrupt performances and events. We would also ask that these images are not posted on social media. Please be aware that at certain events photography may not be possible or appropriate.

## Anti-Bullying

At Brookhurst we believe every member of our school community should feel included and supported and that each person should be valued, respected and treated well.

We deplore bullying of any kind and are committed to developing an anti-bullying culture where no form of bullying will be tolerated. Our behaviour and anti-bullying policy aims to promote good relationships so that all of the school community can work together with the common aim of helping everyone to learn.

## Worries or Concerns

At some stage during your time with us, questions, worries or complaints may arise. It is important to deal with these quickly, so your first "port of call" is your child's class teacher – either pop in before or after school or make an appointment – don't wait until Parents Evenings!

- If you feel you need more help please speak to one of our Deputy Head Teachers.
- Still not solved?
- Come and speak to the Headteacher.
- Not happy with the outcome?
- Please contact our Chair of Governors to discuss the matter.

## Medicines, Injuries & Conditions

### What happens if my child gets hurt in school?

If your child has a minor injury a member of staff will comfort them and apply a plaster if necessary. For any head bump or nose bleed your child will be given a letter to take home to inform you of this. If we feel that any injury is significant, a first aider will contact you. In the event of serious injury we will contact you immediately.

### My child has an allergy/asthma/other condition. What do I do?

You will be asked to complete forms when your child starts school that include a section on your child's health. Please use this to let the school know of any medical condition or health problem your child has.

### Can the school administer medicine to my child during school?

If your child is well enough to attend school but needs to take medicine during the day, you can either complete a permission slip at the office for one of the staff to administer the medicine or pop in at the appropriate time to do this yourself. If you are planning to leave the medicine in school, it must be named and left with the office staff and removed at the end of the period of treatment.





# Our Learning.

**We are always looking at ways to offer an inspirational learning experience that nurtures a love of learning and encourages inquisitive minds. We know that each child learns differently and so throughout the school week, we use a variety of approaches and activities to underpin topics, deepen their knowledge and keep things fun!**

## **School Trips**

School trips are always a great way to bring the children's learning to life. As children move through the school we make use of the local area. Previous trips have included The Space Centre, Brandon Marsh Coventry Cathedral, Transport Museum and Whipsnade Zoo. In older year groups, we also hold topic focused workshops that transform our children into Romans, Greeks or Children of the war.

Children should wear their uniform when on school trips, unless otherwise notified by their teacher.

## **Topic Webs**

Each term you will be sent a 'Topic Web' identifying the topics that the children will be taught and how they will fit into the curriculum. These can also be found on our school website.

## **Reading**

At Brookhurst we are committed to creating a culture of reading across our school. We invest heavily in relevant and inspiring texts that engage and capture the imagination our children.

We have recently become an 'Accelerated Reader' school and we are using this powerful online tool to enhance our attainment and progress in reading and continue to encourage our children to read for pleasure.

In Foundation and Year 1 we ask that children read daily at home. They will have a reading diary for you to add any comments. Initially children will bring home picture books but as their reading skills progress, they will move on to books with text.



## Learning without Labels

We are proud of the rich diversity of our school community here at Brookhurst. All pupils and staff are valued, cared for, listened to and challenged to be the best they can be.

We are therefore equally ambitious for our SEND pupils and staff. Our ethos is aimed at enabling children with SEND to maximise their potential, be included fully in our school community and make a successful transition to secondary school and into adult life.

Our whole school has a shared responsibility for identifying, assessing and meeting the individual pupil needs. Please speak to your class teacher about any needs or concerns.

We strive to ensure that each pupil be fully integrated into the life of the school and be given every opportunity to develop self-confidence, self-esteem and independence.

Our Special Educational Needs policy can be found on our website, along with our SENDCo contact details.

## Phonics & Writing

Children will learn new sounds daily and practice blending them into words. We follow the 'Letters & Sounds' programme to teach phonics in Foundation. As they progress through the year, and when we begin Phase 2 your child will learn 4 sounds a week and will be given a set of 'tricky words' and phonic sheets in their book bags so that parents can help children practice.

We hold our Parent Power workshops in September to share how we teach reading. Please do come and join us!

## Having Fun in Foundation

During their time in Foundation we use a number of ways to keep our children engaged and excited about learning new things. You will be amazed at the wacky ways we teach, but there is always method behind our madness. For example you may hear your child talk about Dough Disco. It is effectively children moulding play dough in time to music. The activity however, helps to strengthen our children's fine motor muscles to enable them to develop their pencil grip which in turn will help them to develop their writing skills. Easy! Other fun activities you may hear about are Junk Modelling and we are very lucky to have such a great outdoor space by our classrooms where all the children love to learn through play and having fun!



## Mathletics

Mathletics interactive activities offer lots of fun ways for children to practice their math's in a game based way. In Foundation children will be given a username and password to get started. We are committed to creating a school that is filled with Masters of Maths. For more information visit: [Uk.mathletics.com](http://Uk.mathletics.com)

## Math's with Parents

Maths with Parents makes maths fun and interesting for our children. Children are taught maths topics at school, teachers will then send out a related Maths with Parents short video, explaining the method your child is currently learning. Parents and children then play fun maths activities together, bringing maths to life at home.

## Homework

As your child moves up through the school they will begin to be given a piece of literacy and maths homework, ordinarily each week.

There is no formal homework in Foundation and Year 1 and so your class teachers will guide you on how to support your child at home. This will mainly focus on reading, phonics and maths.

## No wasted weeks

Over the last 2 years we have introduced PiXL. This is an assessment tool that enables our teachers to determine where your child is excelling in their learning, and areas that may need further attention. It is not designed to be a measure of intelligence or ability. This tool is used in Year 2 onwards.

## Morning 'Power-Up' Sessions

From Year 1, as part of our commitment to ensuring our children reach their full potential, we hold Power-Up Sessions in Maths & Literacy. These start before school and it is by invitation only. These sessions offer a great opportunity for pupils to increase their confidence in their learning and gain a greater depth of understanding in particular areas or topics within a smaller group.





# Useful Details.

## What are Foundation Stage, Key Stage 1 and Key Stage 2?

Known as FS, KS1 and KS2, these are the collective age groupings that relate to the curriculum and school years, FS or Reception is the last year of the Early Years Foundation Stage (EYFS). If your child went to nursery or pre-school their day would have been based on EYFS learning principles and is carried on through Foundation, where they 'learn through play'. KS1 covers Years 1 and 2, and is equivalent to 'infants'.

Foundation and KS1 normally do activities together such as end of year services and Christmas plays, and their classrooms are located on the right of the school as you enter from the front door. When events such as the 'KS1 Disco' are advertised this includes our Foundation children. KS2 covers Years 3 to 6, and is equivalent to 'juniors'. The children are aware that when they enter KS2 they have 'gone up' a level in terms of their schooling, maturity and responsibility. All KS2 classrooms are located down the corridor to the left of the hall as you enter the front door of the school.

## Where is lost property kept?

Please name everything. If it has your child's name on it - it will be returned to your child. If not it will be stored at the school office. All unnamed items will be donated to charity at the end of each term. We ask that more valuable items are better left at home.

## What happens on my child's birthday?

All birthdays are celebrated in different ways in each class. Some children like to bring in cake or other treats to hand out at the end of the day. If they do so, we would ask you to bear in mind the risk of allergies to some children and to try to go for a healthy option as not all parents are happy about their children being given sweet things.

## What can I do if I am worried about my child?

There is an **open door policy** of easy access to the teachers and headteacher. The staff are always on the door in the morning if you need to speak to them. If you have any concerns that take up more time than a short conversation in the morning, you can make an appointment with the class teacher before or after school.

# My Checklist



- Complete Pupil Information Form
- Uniform
- School Milk – [www.coolmilk.com](http://www.coolmilk.com)
- Complete Additional Funding Application (if required)
- Registration Form for Out of School Club (if required)
- Create EasyFundraising Account
- Look at BooST on school website

**Once School have emailed me the relevant information, I can:**

- Log-on to Appointments Booking System
- Book Taster Session
- Book Home Visit
- Book First Day of School Half-Day Session (am/pm)
- Set Up Parent Pay account
- Download Brookhurst MySchoolApp

School Office

**01926 420051**

[www.brookhurstprimary.co.uk](http://www.brookhurstprimary.co.uk)

Email:

admin2330@welearn365.com

## Term Dates

Term dates are published on our website, but can also be found on [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

## Key Dates / Information:

**Appointments Booking System opens on:**

**Meet & Mingle Date:**

**1 Hour Taster Session (child only) :**

**Home Visit Date & Time:**

**Half Days: My child is attending morning / afternoon \*delete after booking**

We hope we have given you a taste of what it will be like joining our school. However, please remember we are always available via visits, phones calls or emails should you need any more information. There is a lot to take in! We want the support that our school offers to families, to reflect the great trust that you are placing in us. We look forward to welcoming you into our warm and nurturing community

